



913 N. Broadway  
Oklahoma City, OK 73102  
Office 405.232.1264

To Our Valued Customer,

ImageNet Consulting, LLC ("ImageNet") is proud to announce the recent merger with Lee Office Equipment, effective August 1, 2018. We are dedicated to providing you with the excellent customer service and personal support you've come to expect from the Lee Office Equipment team. Our immediate objective is to prevent any disruption to the activities that Lee Office Equipment performs on a daily basis.

ImageNet began as a typewriter repair company in the 1950's, and has grown to be a leading provider of digital print/copy/scan hardware, software, managed print & workflow solutions, 3D printing, digital displays and managed IT services for customers ranging from small businesses to the Fortune 100 enterprise. (For additional information on our company please visit [www.imagenetconsulting.com](http://www.imagenetconsulting.com).) ImageNet is privately held, with offices in Oklahoma, Texas, Colorado, New Mexico, Missouri and Florida.

Over the coming weeks, ImageNet will be merging the Lee Office Equipment customer base into our current operating system. Although our intent is to prevent any substantial changes to you, there will be minor changes as a result of the merger. Areas that may be duplicated within the two systems will be adjusted to prevent any confusion between the Lee Office Equipment and ImageNet customer bases.

#### Invoicing

The invoices you will begin to receive will be similar to the one provided in the past by Lee Office Equipment. It will list the equipment description, serial number, machine identifications, start and ending meters and the corresponding charges.

#### Account Receivables

Our account receivables department is available during our normal business hours of 8:00 a.m. to 5:00 p.m. Central to help answer questions or process payments at 405.232.1264 or toll free at 800.937.2647. The new remittance address for all payments is:

ImageNet Consulting, LLC  
Attn: Accounts Receivable  
913 North Broadway  
Oklahoma City, OK 73102

#### Service

The technician you are accustomed to seeing will remain unchanged. However, Lee Office Equipment and ImageNet will implement a state of the art service tool that will assist in reducing the downtimes on service needs. ImageNet will also begin placing new asset tags to each device in order for you to reference an equipment ID number in the case that service is requested.

#### Phone Lines

The number that you are accustomed to calling (phone: 800.281.0885 and 888.745.6069) will not be changed but the greeting will be adjusted to route incoming calls to the appropriate department.

We look forward to continuing a long-standing business relationship and appreciate your support as we make this transition. If additional information is necessary, please feel free to contact David Crow at 580.482.5461 or David Ratliff at 405.600.1350

Sincerely,

David Crow  
President  
Lee Office Equipment, Inc.

Patrick Russell  
President  
ImageNet Consulting, LLC

David Ratliff  
General Manager - Oklahoma City  
ImageNet Consulting, LLC